

Area 8 Workforce Board
Executive Committee Meeting Minutes
August 17, 2023, Thursday 2:30 pm
JTDMH Board Room

Minutes

1. Call to Order by Chairman Radway @ 2:31.
2. Roll Call. Attending: Lesia Arnett, Fred Rush, Chairman Rob Radway, Michelle Steinke[®] and Director Ron Dorsten. ([®] *designates attending remotely.*)
3. Approval of Executive committee minutes from 5-18-2023. Motion to accept the Executive Committee minutes from 5-18-2023 was made by Mazur and 2nd by Rush. The motion was carried unanimously by role call vote.
4. Business Resource Network 2023/24 subgrant application.
 - a. Projected Budget. Discussion on the projected budget for the upcoming fiscal year.
 - b. Virtual reality (VR). Update on the initiation of the VR project by the Fiscal Agent using COVID funding. Planning to have a combined county training session.
 - c. New website. After being tabled at the March 16th meeting the committee agreed to proceed with the development of the new website using Brand it Marketing proposal. Motion to accept the proposal from Brand It was made by Rush and 2nd by Mazur. The motion was carried unanimously by role call vote.
 - d. Special Projects funding request for a wall partition for Van Wert OMJ was reviewed. WDB is awaiting a response from Office of Workforce Development.
5. LWDB Subgrant Agreement – G-2425-15-0177. A revised subgrant agreement was submitted to the chairman for signatures after the first version went out with errors. The updated agreement will be forwarded to each county for their approval again.
6. Budget.
 - a. Preliminary Allocations to Local Areas for State Fiscal Year 2024. During our executive meeting, the committee thoroughly discussed the concerns raised by Director Nickell. The Executive Committee has officially approved the use of the formulary budget that originated from the state and was provided to me by our fiscal specialist. This decision aligns with the perspective in the current governance agreement and the budget allocation methodology which was already discussed at the June full board meeting.
7. Other Business. No other business was brought to the committee.
8. Next Meeting.
 - a. Full Board: Thursday, September 21, 2023. The committee agreed to cancel this meeting due to the strategic planning session scheduled on that day at Wright State University – Lake Campus.
 - b. Executive Board: Thursday, October 19, 2023, 2:30 PM.
9. The motion to adjourn was made at 3:15 by the Rush and 2nd by Arnett. Motion approved unaminiously by voice vote.