

Area 8 Workforce Development Board
Full Board Meeting Minutes
01/19/2023 Thursday 2:30 pm-4 pm
Auglaize County Administration Building
2nd Floor Assembly Room
Conf.# 419-739-6702

Minutes:

1. Called to Order by Chairman Radway at 2:30 pm.
2. Roll Call. Attendance (9 in-person +3 remote): Lesia Arnett®, Tammy Eilerman, Carol Knapke®, Jeremy Knisley, Dave Krendl, Gary McPheron®, Logan O'Neil, Ashley Overman, Rob Radway, Fred Rush, Michelle Steinke, Troy Suchland, Brad Wendel. (® designates attending remotely.)
3. Review and approval of November 17, 2022 board meeting minutes. Motion to approval by Wendel, 2nd by Suchland. The motion was unanimously approved by roll call.
4. Membership changes. New members were introduced. Ashley Overman from Cooper Farms (Mercer Business) and Tammy Eilerman from Wright State University – Lake Campus (education) who replaces Andrea Faber.
5. Executive committee update. The Chairman stated that the Board's directives were followed and the Director's contract was authorized. The committee also scheduled a meeting for 12/15/2022 where members and the fiscal agent (Anita Kremer & Angela Nickell) would discuss how the board could finance new projects and make better use of its current funding sources. Also, in order to create a new Area 8 Local Plan that more clearly outlines the Area's workforce needs. A motion was made by Wendel and 2nd by Rush to work with the state on funding for a new strategic planning session this spring. The motion carried unanimously by voice vote.
6. Web site. During the meeting, it was discussed that the board needs to consider a replacement website. The current website, which is part of Mercer County Commissioners, does not meet the current needs of the board. The website would serve as a way of delivering files to the board and posting things on a daily, weekly, and monthly basis. The cost of creating a new website was discussed, and it was suggested that if they go outside, it could cost around 10 to 15 thousand dollars, which may be excessive. The board agreed to allow the director to pursue the matter. A motion was made by O'Neil and 2nd by Rush to explore the development of a new website to serve the area. The motion carried unanimously by voice vote.
7. Local Policy 150 - Workforce Innovation and Opportunity Act Policy Letter No. 17-04.2. This agenda item was tabled due to a discrepancy with our existing 150 Policy.
8. Budget Reports.
 - a. Adult Dislocated Worker Funding: With their approval the state allows us to use more than 50% of Dislocated Worker funding for adult costs, which would maximize area funding. We have \$53,277 adult funding and \$130,000 in the Dislocated Worker funding stream. A motion was made by Knisley and 2nd by Wendel to allow the Fiscal Agent to seek permission from OWD fiscal. Passed unanimously by voice vote.
 - b. Status of COVID Fund: National Dislocated Worker Grant (COVID) will be lapsing 6/30/2023. The balance of \$77,038.94 is requested to be returned to the state. Motion by Wendel and 2nd by Steinke. Passed unanimously by voice vote.

- c. Lapse Funds. A meeting is to be scheduled with county directors, OMJ supervisors and fiscal officers to discuss processes that will help us exhaust yearly funding. Next fiscal Teams meeting is May 24, 2023 @ 2:00 PM.
 - d. Business Resource Network funding changes are being discussed with the state with no approvals as of yet. Mercer and Hardin County explained their use of videos with a focus on county business partners. The next BRN quarterly review is Friday, May 5, 2023 1:00 PM-1:30 PM.
9. Other Business. None.
10. Next Meeting.
- a. Executive Board Thursday, March 16, 2023 2:30 PM
 - b. Full Board Thursday, April 20, 2023 2:30 PM
11. Motion to adjourn was made by Chairman Radway @ 3:27 PM. Passed unanimously by voice vote.